Federal City Performing Arts Association
Board of Directors
Meeting Minutes

A regular meeting of the 2001-2002 Board of Directors
2801 M Street, NW, Washington, DC
Wednesday, April 17, 2002

Present
Board: D. Akridge, M. Baker, P. Brayton, B. Bugg, J. Chang, H. Cohen, W. Gannon, S. Herman, H. Lewis (by phone), K. McGee, M. Ohnmacht, T. Paul, B. Reeg, D. Streit
Staff: D. Bielenberg, J. Buhrman
Absent: K. Cole

Proceedings
1) Chairman Streit called the meeting to order at 7:00 PM.

2) Minutes of the March 13, 2002 meeting were accepted following a motion by Akridge and a second by Brayton.

3) Treasurer Lewis reviewed the financial report. The Chorus is in a good cash position but it is very important to sell out the June concert and have a successful auction, Advertising revenue, merchandising revenue, dues payments and Capital Club donations have exceeded budget expectations. Bielenberg, Streit, Buhrman and Lewis will meet on 04/22 to begin work on next year's budget. The financial report was accepted on a motion by Baker and a second by Brayton.

4) Executive Director Bielenberg reported that: a) the Development Committee met on 04/01 and agreed that efforts must be made to increase individual donations. A mailing will be sent to Wizard of Oz ticket buyers and efforts will be made to encourage special gifts to the chorus. A Board member has offered a dollar-for-dollar match on year-end contributions, up to $5,000.00. b) thanks to Bill Gannon for successful pre-performance receptions for the Wizard of Oz and to Bill Cutter for the beautiful design work on the auction invitations, c) each board member will be tasked to send out 10 auction invitations, d) a draft budget should be ready by the May meeting, e) the June concert postcard and the brochure for next season are being designed now, f) he has recently attended the PFLAG banquet, LGCW fundraiser, met with Robert York about the Capital Pride festivities, and met with former Executive Director, John Perkins.
Steve Herman reported that approximately 3800 tickets were sold for the Wizard of Oz and that we are counting on walk-in sales for the Rock Creek Singers concert.

5) Artistic Director Buhrman previewed a draft of the concert schedule for next season. There will be three subscription concerts including a 1960's extravaganza with a Rock band, a return to the Lincoln Theater and the Kennedy Center, new commissioned work, plus a presentation entitled "Oliver Button is a Sissy". There will be four non-subscription events including the first use of a venue in Virginia, and a special event to commemorate September 11. Two new CDs are planned: "Love Songs & Other Fairy Tales" and this June's Kennedy Center concert.

6) Governance Committee Chairman Ohnmacht announced that the election slate is being developed and will be presented to the Board at the May meeting. The recruitment of highly qualified candidates for board membership will continue throughout the year.

7) Auction Chairman Chang discussed the progress of preparations for this gala evening event. He particularly thanked David Bielenberg, Scott Button and Chuck Walker for their hard work. He reminded the board that a large turnout would ensure the success of the event.

8) Other Business

A. The Video Party raised $2735.00 for the chorus.
B. Gannon proposed a policy that specifies the purposes for which the Century Circle funds may be used. The Board approved the policy on a motion by Chang, seconded by Paul.

9) Chairman Streit reported on his activities on behalf of the chorus that included meetings with staff members and attendance at meetings of the Auction, Development, Governance and Executive Committees. He has also contacted several potential donors and reminded the board of the importance establishing a larger donor base in order to help ensure the financial health of the chorus.

10) Chairman Streit adjourned the meeting at 8:28 PM by unanimous consent on a motion by Chang and a second by Cohen.

Respectfully Submitted.

Kathleen McGee, Secretary
May 3, 2002